

**THE TOWN OF BEAUSEJOUR
BY-LAW NO. 1806-24**

**BEING A BY-LAW OF THE TOWN OF BEAUSEJOUR TO PRESCRIBE FEES AND CHARGES PAYABLE
TO THE TOWN OF BEAUSEJOUR FOR MUNICIPAL SERVICES**

WHEREAS in accordance with Section 232(2)(d) of *The Municipal Act*, a municipality may, in a by-law, establish fees or other charges for services, activities or things provided or done by the municipality;

AND WHEREAS the Town of Beausejour deems it advisable to include in one by-law the fees and charges payable to the Municipality for certain services rendered by officers and employees of the Municipality;

AND WHEREAS the Town of Beausejour deems it necessary and expedient to keep current the schedule of fees for the services provided by the Municipality;

NOW THEREFORE The Council of the Town of Beausejour, in Council duly assembled, enacts as follows:

1. **THAT** this By-Law shall be known as "The Fees and Charges By-Law".
2. **THAT** the fees and charges payable to the Town of Beausejour for services rendered by officers and employees of the Municipality shall be as set out in the following schedules attached hereto and replace any other fees charged in any Municipal By-laws:
 - a) Schedule "A" Public Safety
 - b) Schedule "B" Administration
 - c) Schedule "C" Public Works
 - d) Schedule "D" Recreation
3. **THAT** Council may from time to time, by resolution, amend each and every schedule attached to this by-law as necessary.
4. **THAT** the fees and charges set out in the schedule attached to this by-law shall take precedence over any other previous related by-law.
5. **THAT** any unpaid fees for charges owed to the Municipality by any tax payer, including penalties related thereto as well as any fines imposed on the taxpayer by the court for contravention of the Municipal by-laws, may be added to taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by *The Municipal Act*.
6. **THAT** By-Law 1797-23 be hereby repealed.
7. **THAT** this by-law shall come into force and effect upon third reading.

DONE AND PASSED by the Council of the Town of Beausejour in regular session assembled this 14th day of May, A.D. 2024.



Mayor



Chief Administrative Officer

Read a first time this 23rd day of April, A.D. 2024.
Read a second time this 14th day of May, A.D. 2024.
Read a third time this 14th day of May, A.D. 2024.

SCHEDULE "A" PUBLIC SAFETY

1. Fire Inspections

a) Fire Inspections

i) Buildings and Properties

Inspection Fee	\$55.00/hour
Follow-up Inspection	\$55.00/hour

2. Animal Control

a) Dog and Cat Licenses (with reference to By-law No. 1732/16)

i) License

<u>Licenses Obtained</u>	<u>Male or Female</u>	<u>Spayed or Neutered</u>
January to December	\$25.00	\$15.00

ii) Dangerous Dogs \$150.00

iii) Replacement of lost or stolen license \$5.00

b) Kennel License \$75.00

c) Pick-up and Drop off \$60.00/animal

d) Impoundment	Dog	\$30.00/per day
	Cat	\$30.00/per day

**Plus all Veterinary Fees incurred

SCHEDULE "B" ADMINISTRATION

1. Photocopying

- | | | |
|----|-------------------------------------------------------------|-----------------------|
| a) | fewer than 5 pages | No charge |
| | 6 or more pages, per page | \$0.20 |
| | per page, double sided | \$0.30 |
| b) | Fee payable for search and preparation of municipal records | |
| | i) 2 hours or less | No Charge |
| | ii) more than 2 hours | \$15.00 per half hour |

2. Faxes

\$0.50 per page

3. Taxes

- | | | |
|----|------------------|------------------------------------------------------|
| a) | Tax Certificates | \$40.00 per roll |
| b) | Tax Sale Costs | \$50.00 administration fee plus actual costs. |

4. NSF Cheques

The fee chargeable for each returned NSF Cheque \$50.00

5. Electors List

If the Council of the Local Authority so provides by resolution, surplus copies of the Electors List

- | | | |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| a) | to persons provided for in the resolution who certify in writing that they require the list for a political purpose or for federal or provincial purposes (section 31(15) of the LAEA); and | |
| b) | on any terms as to payment that the resolution provides; | |

The fee chargeable for each Electors List shall be: \$100.00

6. **Raffle Licenses** \$10.00

7. **Accounts Receivable**

Penalties payable on outstanding Accounts Receivables, commencing with the month following the month in which the account was rendered, shall be

1.25% per month

8. **Development/Subdivision**

All development fees are subject to actual costs incurred including but not limited to legal fee and engineering.

- a) Subdivisions/Multi-Unit Developments
 - i) Minor Subdivisions/Developments (5 or less lots/units) \$100.00
 - ii) Major Subdivisions/Developments (6 or more lots/units) \$250.00

- b) Development Agreement Preparation
 - i) Minor Development, Conditional Use, Variance and Zoning (5 or less lots/units) \$100.00
 - ii) Major Development, Conditional Use, Variance and Zoning (6 or more lots/units) \$250.00

9. **Cemetery** (with reference to By-law 1766/19)

- a) The cost for plots in the Town Cemetery shall be set as follows:
 - i) Traditional Plot (1 traditional interment and 2 cremation interments only) \$1,000.00 plus GST
 - ii) Ash Plot (2 cremation interments only) \$500.00 plus GST

SCHEDULE "C" PUBLIC WORKS

1. Custom Work (Policy OP 2016-09 applies to this Section)

Equipment rental and custom work rates for individual property owners shall be based on the current Manitoba Heavy Construction rates for the following:

- i) Applying Gravel
- ii) Grading
- iii) Snow Clearing
- iv) Excavation

2. Material Supply (Policy OP 2016-09 applies to this Section)

Supply of materials shall be based upon actual cost plus 10% administration fee. The cost of application of material shall be rated as custom work.

- i) Gravel
- ii) Culverts
- iii) Winter Sand

3. Private Access Permits \$20.00
(As per Policy or By-law No. 1215/91)

Plus \$13.00/m or \$4.00/ft for Town Staff to cut curb and haul away.

4. Lagoon Dumping

No fees – Haulers contact the Waterworks Department. Waste from properties located within the Town limits only.

5. Equipment Rental Rates (Policy OP 2000-8.3.1 applies to this Section)

Equipment rental and custom work rates for individual property owners shall be based on the most recent edition of the Manitoba Heavy Construction Association Hourly Rental Equipment rates.

6. Street Cut Rates (Policy OP 2003-8.2.1 applies to this Section) \$20.00

Asphalt pavement cut fee	\$250 per sq.m. - \$500 min.
Concrete and sidewalk cut fee	\$135 per sq.m. - \$400 min.
Gravel cut fee on roadway	\$75 per sq.m. - \$150 min.
Concrete curb replacement	\$180 per lineal m. - \$180 min.
Curb and gutter replacement	\$250 per lineal m. - \$250 min.
Boulevard restoration	\$25 per sq.m. - \$100 min.
Inspection fee for service connections	\$80 each

7. Utility Installation in Municipal ROW (Policy UT 2021-01 applies to this section)

Administration Fee	\$100.00
Late Application Administration Fee	\$500.00

8. Lot Grade Fees & Deposits (with reference to By-law 1796-23)

Application Fee	\$750.00
Deposit	\$5,000.00
Additional Visits	\$300.00

9. Bulk Water Rates – Bulk Water Station (1000 Park Avenue)

Bulk Water	\$5.00 per cubic meter
Fill Station Key Fob	\$15.00 each

10. Solid Waste Management (with reference to By-law 1825-25)

Additional Garbage Sticker	\$2.00 each
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SCHEDULE "D" RECREATION

All Fees and Charges will be followed as listed below in the Recreation Pricing Scale Chart, unless the rental group falls under one of these subsidization categories:

1. The Brokenhead River Recreation Commission (BRRRC) is a not-for-profit organization and will receive a subsidized rate of 50% for all room rentals; utilize the ice rink at a non-prime rate; and BRRRC Summer Camps will pay \$5 per child per swim at the Splash Pool.

2. A group that is not-for-profit with a registered not-for-profit number or is affiliated with a Provincial or National organization that is considered not for profit, including but not limited to sports, youth groups and religious organizations will receive a subsidized rate of 50% for **room rentals and arena dry pads only**. A group that is associated with a Provincial or National governing body should be able to produce a certificate of insurance proving their affiliation.

Any requests for subsidization above and beyond this amount can be made in writing to the Town of Beausejour for Council's consideration.

Recreation Pricing Scale Chart

BEAUSEJOUR SPORTSPLEX	2025 (including GST)
Arena Ice Sept 1 to Mar 31 - Per Hour	
Youth Local League - Per Hour	\$188.00
Adult Local League - Per Hour	\$205.00
Non-resident - Per Hour	\$210.00
Non-Prime Time: Weekdays 6:30 am - 4:30 pm; Excludes Statutory Holidays; Includes Birthday Skates – Per Hour	\$110.00
Thursday Drop-In: 11 am -12 pm Skating; 12 pm -1 pm Sticks/Pucks. Times are subject to change/cancellation due to events or closures. <i>Free with business sponsor.</i>	\$2.00
Outdoor Arena - Exclusive/Private booking – Per Hour	\$35.00
Arena Floor April 1 - August 31	
Youth - Per Hour	\$50.00
Adult - Per Hour	\$65.00
Youth/Adult - Per Day	\$690.00
Curling Ice Oct 1 to Mar 31	
Per Sheet/Per Hour	\$30.00
School Program per sheet/session	\$21.00
All 6 sheets 3+hours	\$695.00

Curling Rink Floor April 1 to Sept 30	
Per hour	\$50.00
Full Day	\$550.00
Senior Sporting Groups - Per Hour	
Pickleball (Curling Rink Floor April - September 4 days a week)	\$14.00
Floor Curling (Arena Lobby September-March 2 days a week)	\$14.00
Meeting Rooms – No Setup	
Sunova Room - Per Hour	\$40.00
Ice Breaker Lounge – Per Hour	\$40.00
Lower Curling – Per Hour	\$20.00
BALL DIAMONDS	
Ball Diamond Game (Adult) – Per Hour	\$25.00
Ball Diamond Game (Youth) – Per Hour	\$23.00
Ball Diamond Practice (Adult/Youth)	\$17.00
Ball Diamond Tournament Fee (Per Diamond/Per day) No maintenance	\$100.00
ADDITIONAL RENTAL OPTIONS	
Supervisor Fee (Cost of having a staff member at the building beyond normal facility hours for a scheduled rental/program)	\$48.00
Projector/Screen Rental - Per Hour	\$20.00
Projector/Screen Rental - Per Day	\$50.00
Coffee Service (includes coffee, cups, creamers, sweeteners, bottled water)	\$4.00 per person
Room Setup/Take Down – Per Hour	\$40.00
Table Rental without Room Rental – Per Table, Per Day \$100 Damage Deposit. Does not include setup.	\$5.00
Chair Rental without Room Rental – Per Chair, Per Day Requires \$100 Damage Deposit. Does not include setup.	\$2.00
SPLASH AQUATIC CENTRE	
Daily Admission	Total
3 and under	Free
Child (4-12)	\$5.00
Youth (13-17)	\$6.00
Adult (18+)	\$7.00
Senior (65+)	\$6.00
Family (Max 2 adults and 3 children/youth). Must live in the same home.	\$22.00

RECREATION FACILITY ADVERTISING		
Product	Ad Size	
Chloroplast Wall Board:		
Arena – Per Year	4'x8'	\$400.00
Curling Club – Per Year	4'x8'	\$250.00
Arena & Curling Club – Per Year	Two 4'x8' signs	\$530.00
Rink Board (Ice level) – Per Year	33"x8'	\$500.00
Ice Decals (In ice) – Per Season DEFINE	4'x4'	\$500.00
Signage at Ball Diamonds – Per Year	4'x8'	\$350.00
Public Skating Monthly Sponsorship		\$350.00

Additional fees may be charged if anyone associated with a **Renter** is found to be in contravention of the rental agreement and facility use guidelines up to and including \$500.00 and termination of privileges as outlined in the rental agreements.